

# Priority Charter Schools

275 FM 2483

Morgan's Point Resort, TX 76513

Phone: 254.206.2013 Fax: 254.464.1713

transcriptrequest@prioritycharterschools.org

## Transcript Request Form

Name (First, Middle, Last): \_\_\_\_\_

Any previous name that could be on transcript: \_\_\_\_\_

Date of Birth: \_\_/\_\_/\_\_ Social Security Number: \_\_\_\_\_

Graduation date: \_\_/\_\_/\_\_ or Last date attended: \_\_/\_\_/\_\_

Campus of Attendance: \_\_\_\_\_

Purpose:  Undergraduate  Employment  Scholarship  Transfer

Other: \_\_\_\_\_

Phone number: \_\_\_\_\_

Mail/Fax transcript to: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Please fax, mail or email your transcript request to PCS Administration Office.  
Contact information listed above.*

*Note: Transcripts are mailed as soon as possible, unless any of the following occurs:  
incomplete transcript, unidentifiable record, or balance on account.*